

**West Contra Costa Unified School District Independent Redistricting Commission Meeting  
9/14/2021 – 6:30pm | ZOOM WEB CONFERENCE | <https://wccusd.zoom.us/j/97856231995>**

**Attendees:** Vicki Gordon, Chair, Contra Costa County Resident  
Derik Hilliard, Vice Chair, Trustee Area 5  
Omar Butler, Trustee Area 1  
James Toalu, Trustee Area 4  
Craig Lazzaretti, Contra Costa County Resident

**I. Call To Order**

Chair Gordon called the meeting to order at approximately 6:40pm

**II. Roll Call**

**Commission Members Present:** Vicki Gordon, Derik Hilliard, Omar Butler, Craig Lazzaretti

**Commission Members Not Present:** Diana Diaz-Noriega, James Toalu

**III. Approval of Agenda**

Motion to approve agenda made by Derik Hilliard

Motion seconded by Omar Butler

Voting: Unanimously Approved

**IV. Approval of September 14, 2021 Minutes**

Motion to approve September 14, 2021 minutes made by Craig Lazzaretti

Motion seconded by Derik Hilliard

Voting: Unanimously Approved

**V. Public Comment for Items not on the Agenda**

Linda Ruiz-Lozito, Tom Panas, Scott Rafferty

**VI. Discussion and Possible Action Items**

**A. Discussion Regarding Responses to Demographer Services RFP and Potential Selection of Demographer.**

Commissioner Hilliard provided background regarding the responses received from ARDA Demographics and Collingwood Research to the Commission's request for proposals to serve as the Commission's demographer.

**Commissioner Toalu joined the meeting.**

Commissioners Gordon, Hilliard, Butler, Toalu, and Lazzaretti provided their thoughts on the two proposals and asked questions about those proposals. Responses to the questions were provided by Gabriel Alfaro and Claudio Gallegos from ARDA Demographics and Loren Collingwood from Collingwood Research.

Public comment on the matter was received from Gilberto [last name unknown] and Scott Rafferty.

Commissioners Gordon, Hilliard, Butler, Toalu, and Lazzaretti stated that they were ready to move forward with selecting a demographer, subject to vetting.

Commissioners Gordon, Hilliard, Butler, Toalu, and Lazzaretti provided their thoughts and preferences regarding the two proposals.

Mr. Collingwood provided a two-minute closing statement regarding the Collingwood Research proposal.

Mr. Alfaro provided a two-minute closing statement regarding the ARDA Demographics proposal.

Commissioners Gordon, Hilliard, Butler, Toalu, and Lazzaretti each stated their demographer preference. Commissioners Gordon and Hilliard favored the ARDA Demographics proposal. Commissioners Butler, Toalu, and Lazzaretti favored the Collingwood Research proposal.

**Commissioner Lazzaretti moved to tentatively approve the selection of Collingwood Research to serve as the Commission's demographer, conditioned on the successful vetting of references, and if that vetting did not meet the Commission's standards, to vet ARDA Demographics' references and select ARDA Demographics if ARDA Demographics satisfies the Commission's standards.**

**Commissioner Toalu seconded the motion.**

**Commissioners Gordon, Hilliard, Butler, Toalu, and Lazzaretti voted in favor of the motion.**

**B. Discussion of plans for public outreach, including report from subcommittee.**

Commissioner Butler updated the commission on the first meeting of the outreach subcommittee

Public comment was received from Tom Panas and Linda Ruiz-Lozito.

Additional comments were received from the Commission's legal counsel and counsel for the West Contra Costa Unified School District.

Commissioner Gordon stated that the outreach subcommittee's next step would be to come up with a plan for the dates and times of the Commission's public outreach.

**C. Discussion of Existing Court Deadlines and Possible Modifications Thereto**

The Commission's legal counsel informed the Commission that discussions between the plaintiff's counsel and the District's counsel about modifying the deadlines set forth in the Stipulated Judgment have started, and that there was an understanding that the Commission needed to be provided with the time necessary to do its job well.

**VII. Commissioner reports, updates, and future agenda items**

Commissioner Butler stated that he would follow up with Mr. Pitts about the outreach strategy, and requested that public outreach be included as an agenda item for the following meeting.

Commissioner Lazzaretti provided his thoughts about the Commission's ongoing community outreach efforts, and requested that the next meeting's agenda include providing formal approval to the demographer contract.

Commissioner Gordon noted that the California Legislature had passed legislation permitting the Commission to continue meeting by videoconference if necessary during an emergency, and requested that the next meeting's agenda include providing formal approval to the demographer contract.

**VIII. Future meetings**

The Commission set its next meeting for Tuesday, September 28, 2021, at 6:30pm, by Zoom video conference.

**IX. Adjournment**

Ms. Gordon adjourned the meeting at approximately 8:45pm.